



**M i n u t e s**  
of the  
**Emergency Services**  
**Finance & Administration**  
**Community Services**  
**Operations**  
**Committees of Council**  
Monday, July 5, 2010  
3:30 p.m.  
City Council Chambers

**PRESENT:** Mayor Compton  
Councillor W. Cuthbert  
Councillor D. McCann  
Councillor R. McMillan  
Councillor J. Parson  
Councillor C. Van Walleghem  
B. Preisntanz, CAO  
R. Perchuk, Operations Manager  
C. Neil, Recreation Services Manager  
M. Mostow, Fleet Supervisor  
H. Kasprick, Deputy Clerk

**REGRETS:** Councillor C. Drinkwater  
K. Brown, Manager of Finance & Administration  
S. McDowall, Human Resources Manager

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## **Emergency Services Committee Minutes**

### **A. Public information Notices**

**Take Notice that in keeping with Notice By-law #144-2007 Council intends to approve the following at its July 12, 2010 Meeting:**

- *Amend the 2010 capital budget to increase the total cost of an air compressor for the new fire & Emergency Services Facility*
- *Amend the 2010 capital budget to increase the total estimated cost to include Fit and Finish costs association with the new Emergency Services Facility*

**B. Declaration of Pecuniary Interest & the General Nature Thereof**

**1) On Today's Agenda**

**2) From a Meeting at which a Member was not in Attendance**

There were none declared.

**C. Confirmation of Standing Committee Minutes**

**Moved by R. McMillan, Seconded by C. Van Walleghem & Carried:-**

**That** the Minutes of the last regular meetings of the Regular Standing Committee meetings held June 7, 2010 be confirmed as written and filed.

**D. Standing Committee Deputations:-**

**Andy Scribilo – Kenora and District Chamber of Commerce President** – is hosting an information session Local Government 101. Fred Dean, Municipal lawyer and coach, coming to make presentation to public on what is involved in holding public office for both Mayor and Council. Best Western Lakeside Inn from 7 p.m. to 9 p.m. This is for anyone who is interested in running for office as well as their family members to understand what is involved in Municipal Politics. They will also hold a candidates session in the fall once nominations have closed.

**E. Reports:**

**1. Capital Budget Amendment (housekeeping)**

**Recommendation:**

**That** Council hereby approved an amendment to the 2010 capital plan to increase the total cost of an Air Compressor from \$50,000 to \$56,292 plus net impact of applicable taxes and delivery charges with the additional costs to be funded from the Provincial Government's Fire Service Grant; and further

**That** in accordance with Notice By-Law Number 144-2007, public notice is hereby given that Council intends to amend its 2010 Capital Plan by by-law at its July 12, 2010 meeting.

**Recommendation approved** (resolution & by-law).

**2. Emergency Service Facility Budget Fit and Finish**

**Recommendation:**

**That** Council hereby approves an amendment to the 2010 capital plan to increase the total estimated cost of the Emergency Service Facility to include Fit and Finish; and further

**That** Council approve the Fit and Finish budget as identified in the Fire Station Reserve in the amount of \$138,000.00 plus net impact of applicable taxes; and further

**HKasprick**

**That** in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2010 Capital Plan by by-law at its July 12<sup>th</sup> meeting.

**Discussion:** There are pieces in the finishing for the building and this is not a cost over-run. The funds are being transferred from one area of the budget to another. The only small cost over run to date is a roofing cost.

**Recommendation approved** (resolution & by-law).

**HKasprick**

**Next Meeting:**

Tuesday, August 3, 2010



## **Finance & Administration Committee Minutes**

**July 5, 2010 at 3:40 p.m.**

### **A. Public Information Notices**

**Take Notice that in keeping with Notice By-law #144-2007 Council intends to approve the following at its July 12, 2010 Meeting:**

**N/A**

### **B. Declaration of Pecuniary Interest & the General Nature Thereof**

- 1) On Today's Agenda**
- 2) From a Meeting at which a Member was not in Attendance**

None Declared.

### **C. Reports:**

#### **1. 2010 Harbourfest Fireworks**

##### **Recommendation:**

**That** Council of the City of Kenora hereby authorizes the issuance of tax receipts for any donation of \$100 or greater made to the City of Kenora between January 1, 2010 and August 31, 2010 to be used specifically towards the 2010 Harbourfest fireworks display; and

**That** the City will pay the invoice(s) for the actual purchase of fireworks, including any specifically related expenditures, direct to the appropriate supplier(s) for the 2010 fireworks display to a maximum of the actual donation amounts received; and

**That** the issuance of tax receipts for donations for fireworks be restricted specifically to the 2010 fireworks display in recognition of the tourism impact the event has to the City of Kenora; and further

**That** the Harbourfest Committee be advised of Council's decision, including all related restrictions.

**Recommendation approved.**

**HKasprick**

#### **2. Dedicated Gas Tax Funds-Transportation Program**

##### **Recommendation:**

**That** Council of the City of Kenora give three readings to a by-law to authorize entering into a Letter of Agreement with the Ministry of

Transportation with respect to the Dedicated Gas Tax Funds for Public Transportation Program for 2009-2010.

**Recommendation approved** (resolution & by-law).

**HKasprick**

### **3. Monthly Financial Statements**

**Recommendation:**

**That** Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora as at May 31, 2010.

**Recommendation approved.**

**HKasprick**

### **4. Various Committee Minutes**

**Recommendation:**

**That** Council hereby adopts the following Minutes from various City of Kenora Committees:

- March 26, 2010 – Kenora Public Library Board
- April 29, 2010 – Kenora Public Library Board
- May 13, 2010 – Kenora District Services Board
- June 22, 2010 – Lake of the Woods Museum Board; and
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**That** Council hereby receives the following Minutes from other various Committees:

- May 18, 2010 – Kenora Community Policing Committee
- May 28, 2010 – Northwestern Health Unit Board of Health
- May 28, 2010 – District of Kenora Home for the Aged; and further

**That** these Minutes be circulated and ordered filed.

**Discussion:** The Community Auditorium Conference Centre committee was called June 1<sup>st</sup> and no quorum was present at this meeting. Councillor McMillan would like to review the terms of reference for the committee and determine quorum for the committee and try to meet again.

**Recommendation approved.**

**HKasprick**

### **5. By-law to allow Handi Transit to provide Accessible Transportation Services within the City**

**Recommendation:**

**That** Council give three readings to a by-law to authorize the Kenora Handi Transit to provide accessible transportation services in the City of Kenora.

**Discussion:** Council questioned how this affects us directly with the employees as well as the ownership of the buses. Council controls the Capital Assets of the Handi Transit Board and the CVOR license is held with the City for the buses. Council may want to look at the operating

agreement with the Board and the City. The services that we provide and charge back these costs to the Board could be discussed. The City pays the insurance but it is charged directly back to their operating budget. Council requested we speak to the City solicitor on terms of reference and contract for operating our equipment.

**Recommendation approved** (resolution & by-law).

**HKasprick**

**6. Paterson Medical Centre – Loan Advance**

**Recommendation:**

**That** Council of the City of Kenora hereby authorize a cumulative loan advance of \$1,046,000.00 to the Kenora Health Care Centre Corporation in accordance with the terms and conditions of Bylaw Number 37-2009 based on the following interim advances:

1. \$465,000.00 effective December 29, 2009
2. \$446,000.00 effective January 28, 2010
3. \$135,000.00 effective March 16, 2010

**Recommendation approved.**

**HKasprick**

**7. OGRA Minimum Maintenance Standards Litigation Fund**

**Recommendation:**

**That** the City of Kenora support the request from the Ontario Good Roads Association to contribute to the Minimum Maintenance Standards Litigation Fund in the amount of \$.10 per capita.

**Recommendation approved.**

**HKasprick**

**8. By-Law to correct "Term of Council" Reference in By-laws**

**Recommendation:**

**That** Council give three readings to a by-law deeming all by-laws that cite a 'three-year term of Council' to mean 'the term of Council.'

**Recommendation approved** (resolution & by-law).

**HKasprick**

**9. Town of Atikokan request for support**

**Recommendation:**

**Whereas** Utility Vehicles (UTV's) are currently not of a prescribed class of vehicle to be allowed on Provincial and Municipal highways; and

**Whereas** the Provincial Government through their vehicle licensing program recognizes UTV's as an All-Terrain Vehicle (ATV); and

**Whereas** UTV's are insurable under the Insurance Act to be in compliance with the Highway Traffic Act and Off-Roads Vehicle Act; and

**Whereas** manufacturers and retailers continue to build and sell UTV's; and

**Whereas** there are economic benefits in the tourism industry to develop ATV and UTV trails; and

**Whereas** a thorough review of the Off-Roads Vehicle Act in conjunction with the Highway Traffic Act has not taken place to consider expanding UTV's as an allowable vehicle on Provincial and Municipal Highways;

**Now Therefore be it Resolved** that the Council of the City of Kenora request the Minister of Transportation to give a directive for a thorough review of the Off-Roads Vehicle Act to include UTV's in the Off-Roads Vehicle Act; and

**Further be it Resolved** that this resolution be forwarded to the Minister of Transportation and to MPP Howard Hampton for their support.

**Recommendation approved.**

**HKasprick**

**10. District of Kenora Home for the Aged Board of Management Vacancy**

Closing date is July 8, 2010 and a report will be presented for Council consideration at the July 12<sup>th</sup> Council meeting.

**11. NOMA – Northwestern Ontario Regional Conference**

**Recommendation:**

**That** authorization be hereby given for Councillors McCann and Cuthbert to attend the Northwestern Ontario Regional Conference taking place September 29-October 1, 2010 in Thunder Bay, ON; and further

**That** all eligible expenses in accordance with Council's Travel & Per Diem Policy be hereby authorized.

**Recommendation approved.**

**HKasprick**

**Items on Hold:**

- NWHU Governance Matters

**Next Meeting:**

Tuesday, August 3, 2010



## Community Services Committee Minutes

July 5, 2010 at 4:04 p.m.

### A. Public Information Notices

N/A

### B. Declaration of Pecuniary Interest & the General Nature Thereof

#### 1) On Today's Agenda

#### 2) From a Meeting at which a Member was not in Attendance

There were none declared.

### C. Reports:

#### 1. Castle of Learning and Discovery Children's Centre Lease Agreement

##### Recommendation:

**That** the Council of the City of Kenora give three readings to a by-law to enter into a lease agreement with the Keewatin-Patricia District School Board for a 5-year term effective July 1, 2010 to June 30, 2015 for the Castle of Learning and Discovery Children's Centre

**Discussion:** There is no confirmation of future operations of daycares and the funding arrangements with the recent changes in the school systems. Colleen is in communications with the School Boards as well as the Ministry and will keep Council informed of any changes.

**Recommendation approved** (resolution & by-law).

**HKasprick**

##### Items on Hold:

N/A

##### Next Meeting:

Tuesday, August 3, 2010





## Operations Standing Committee Minutes

July 5, 2010 at 4:09 p.m.

### A. Public Information Notices

**Take Notice that in keeping with Notice By-law #144-2007 Council intends to approve the following at its July 12, 2010, Meeting:**

- *Amend the 2010 Solid Waste Capital budget in the amount of \$150,000.00 for the purchase of two (2) used Steel Walking Floor Garbage Trailers*
- *Amend the 2010 Solid Waste Capital budget in the amount of \$80,000 for the purchase of a Transport truck for the haulage of recyclable materials*
- *Amend the 2010 Water and Sewer budget as well as the 2012 Capital Budget under Vehicle Replacement Plan in the amount of \$30,000 for the purchase of a Half Ton truck for the Water Plant*

### B. Declaration of Pecuniary Interest

**1) On Today's Agenda**

**2) From a Meeting at which a Member was not in Attendance**

There were none declared.

### C. Reports:

#### **1. Lewis McKenzie Order of Canada ICROSS National Honour Ride – Canadian Army Veterans – C.A.V.**

##### **Recommendation:**

**That** Council of the City of Kenora acknowledge the 4th Annual Lewis Mackenzie Order of Canada ICROSS National Honour Ride to be held July 30th, July 31<sup>st</sup> & August 1st, 2010; and further,

**That** approvals be granted as outlined below in conjunction with the above noted Special event:

1. Authorization be granted for the participation of Mayor & Council during the Flag Raising Ceremony at Memorial Museum Park at 10:30 a.m. on Saturday July 31<sup>st</sup>;
2. Authorization be granted for the Veteran Motorcycle Units (CAV) to hold a Memorial Service at the Lake of the Woods Cemetery on Saturday, July 31st at 11 a.m.;
3. General vehicular traffic be prohibited in the Cemetery from 10:30 -12:30 on Saturday, July 31st, 2010, during the Memorial Service.

**Amended Recommendation:**

**That** Council of the City of Kenora acknowledge the 4th Annual Lewis Mackenzie Order of Canada ICROSS National Honour Ride to be held July 30th, July 31<sup>st</sup> & August 1st, 2010; and further,

**That** approvals be granted as outlined below in conjunction with the above noted Special event:

1. Authorization be granted for the Veteran Motorcycle Units (CAV) to hold a Memorial Service at the Lake of the Woods Cemetery on Saturday, July 31st at 11 a.m.; and
2. General vehicular traffic be prohibited in the Cemetery from 10:30 a.m. to 12:30 p.m. on Saturday, July 31st, 2010, during the Memorial Service; and
3. That Mayor & Council be invited to attend the Flag Raising Ceremony at Memorial Museum Park at 10:30 a.m. on Saturday July 31<sup>st</sup>.

**Amended Recommendation approved.**

**HKasprick**

**2. Discharge of Firearms By-Law Amendment**

**Recommendation:**

**That** Council hereby approves amending By-Law 41-2001, being a by-law to regulate the discharge of firearms, air-guns, spring-guns, cross-bows, long-bows or any class or type thereof to include the following sections: Short title, Definitions, General and Administration; and,

**That** approval be given to amend By-Law 41-2001, to include additions under section 5.1 "Exemption" to read as follows:

- 5.1.1 The Kenora Airport Authority as defined by the fenced area located on Airport Road.
- 5.1.2 Municipal Law Enforcement Officer, or a By Law Enforcement Officer for the City of Kenora authorized and in the actual and bona fide performance of his or her duties
- 5.1.3 A Police Officer when duly authorized and in the actual and bona fide performance of his or her duties.
- 5.1.4 A staff member of the Correctional Services of Canada.
- 5.1.5 An inspector or agent of the Ontario Society for the Prevention of Cruelty to Animals when duly authorized and in the actual and bona fide performance of his or her duties.

5.1.6 An Conservation Officer or a Deputy Conservation Officer of the Ministry of Natural Resources, and any other person authorized to enforce the Ontario *Fish and Wildlife Conservation Act*, R.S.O. 1997, or the *Firearms Act*, R.S.C. 1995, c.39. ; and,

**That** approval be given to amend By-Law 41-2001, to replace Schedule "A" - word description with Schedule "A" - location drawing; and further,

**That** following the adoption of the new by-law, Administration make arrangements to establish and have approved, a Set Fine Schedule for this purpose as set out below:

ITEM	SECTION	WORDING	FINE
1	3.1	Discharge firearm in restricted area	\$200.00

**Recommendation approved** (resolution & bylaw).

**HKasprick**

### **3. 2010 Dragon Boat Festival**

**Recommendation:**

**That** the Council of the City of Kenora hereby acknowledges the Kenora Dragon Boat Festival on Sunday, August 8, 2010; and further,

**That** the following approvals be granted in conjunction with the above-noted Special Event;

1. That authorization be granted for the officials' boats to operate 50 h.p. motors on Rabbit Lake.
2. That authorization be granted for the event buoys to be placed in the water 1 day prior to the event, to be removed in the following week.
3. That exclusive use of Garrow Park and the Tennis Courts at Garrow Park be hereby approved for this event on August 8, 2010.

**Recommendation approved.**

**HKasprick**

### **4. Garbage Hauling to Kenora Area Landfill Site (Jones Road)**

**Recommendation:**

**That** Council hereby authorizes an additional budget request in the amount of \$150,000.00 for the purchase of two (2) used Steel Walking Floor Garbage Trailers and commence hauling the City of Kenora household waste to the Kenora Area Landfill Site with existing staff; and,

**That** Council hereby authorizes the additional request of \$150,000.00 to

be funded through the City's Solid Waste Reserves; and

**That** in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2010 Solid Waste Capital Budget at its July 12, 2010 meeting; and,

**That** Council hereby gives three readings to a by-law to amend the budget for this purpose.

**Discussion:** The Operations department feels that we should be performing this work in house. It would give us the ability to stream line the operation. There may be used trailers available for purchase rather than purchasing a brand new trailer. We would do this with the current complement of staff. No increase to staffing would be required.

**Recommendation approved** (resolution & by-law).

**HKasprick**

## **5. Anti -Graffiti By-Law**

### **Recommendation:**

**That** the increase of graffiti on both public and private property is creating a condition within the City of Kenora which results in deterioration of property value and contributes to the overall detriment of the quality of life in the City; and further

**That** the Council of the City of Kenora deems it necessary and expedient that regulations be made for controlling graffiti on both public and private properties and for creating offences for any contravention to the by-law; and further

**That** Council of the City of Kenora give three readings to a by-law to adopt an Anti Graffiti By-Law.

**Discussion:** We would look at purchasing kits to assist people with vandalism on their property.

**Recommendation approved** (resolution and bylaw).

**HKasprick**

## **6. Highway 17 Four-Laning**

### **Recommendation:**

**That** Council hereby supports in principle that the location of the new four lane Highway be kept north of the existing road bed to help protect the Clearwater Bay water quality.

### **Amended Recommendation:**

**That** Council hereby supports in principle that the location of the new Highway 17 four lane project be kept north of the existing road bed between the Red Pine Ridge Road and the Kenora Bypass to help protect

the Lake of the Woods water quality.

**Amended Recommendation approved.**

**HKasprick**

**7. NOMA Resolution – Water & Waste Water Systems**

There was no report ready for Council review as this information was received late. Manager Rick Perchuk will have a report ready for Council consideration on Monday, July 12th.

**8. Screened Winter Sand Tender 2010**

**Recommendation:**

**That** the following quotations for the supply and delivery of 9,500 tonnes of treated winter sand (tax included), be received;

Hugh Munro Construction \$20.99 per tonne  
Joe Neniska and Sons Ltd \$16.08 per tonne

**That** the quotation for the supply and delivery of 9,500 tonnes of treated winter sand from Joe Neniska and Sons Ltd., pending material successfully passing sieve analysis testing, be hereby accepted, and further;

**That** the only quotation received from Sifto Salt, for the supply of 500 tonnes of bulk de-icing salt, in the amount of \$113.75 per tonne, taxes extra, be hereby accepted.

**Recommendation approved.**

**HKasprick**

**9. Disabled Parking Temporary Location**

**Recommendation:**

**That** Council give three readings to a by-law to amend City of Kenora Traffic Regulation By-law 127-2001 to include the following amendments to Schedule "K" - Disabled Parking Spaces on Streets and Highways – Main Street South:-

Column 1 STREET	Column 2 LOCATION	Column 3 SIDE	Column 4 TYPE OF PARKING	Column 5 # OF SPACES
<b>ADD</b> Main Street South	From 40.8 metres north of McClellan Avenue, northerly for 7.3 metres; and	East	Parallel	1

**That** this amendment be implemented on "a temporary basis only" for the period starting October 4, 2010 to and including October 25, 2010 to cover the duration of the Municipal Election.

**Recommendation approved** (resolution & by-law).

**HKasprick**

## **10. Tops and Bottoms Regatta – 2010**

### **Recommendation:**

**That** the Council of the City of Kenora hereby acknowledges the Kenora Rowing Club's Tops and Bottoms Regatta to be held July 23<sup>rd</sup> & 24<sup>th</sup>, 2010 on Rabbit Lake; and

**That** the following approvals be granted as outlined below in conjunction with this event:

1. A variance be granted for the motor size on Rabbit Lake as set out by By-law No. 153-2005 (as there is a need to operate 25-50 h.p. motors to keep up to the racing boats to ensure their safety on the water for the event).
2. The event buoys to be placed in the water two to three (2-3) days prior to the event, and to be removed the following week by the Kenora Rowing Club.

**Recommendation approved.**

**HKasprick**

## **11. Transport Truck Funding**

### **Recommendation:**

**That** Council hereby authorizes an additional budget request in the amount of \$80,000 for the purchase of a Transport truck for the haulage of recyclable materials by the City of Kenora to Manitoba; and,

**That** Council hereby authorizes the additional request to be funded through the reallocation of \$80,000 from the Solid Waste Capital Reserves; and

**That** in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2010 Solid Waste Capital Budget at its July 12, 2010 meeting; and,

**That** Council hereby gives three readings to a by-law to amend the budgets for this purpose; and

**That** Council give three readings to a by-law to enter into an agreement with the City of Dryden to provide payment to the City of Kenora for the haulage of their recycle material to Winnipeg as required; and further

**That** Council of the City of Kenora give three readings to a bylaw to execute an agreement with Waste Diversion Ontario (WDO) and Stewardship Ontario for funding under the Continuous Improvement Fund (CIF) in the amount of \$80,000 representing provincial contributions under the Blue Box Program Plan for the purchase and installation of a tractor unit.

**Recommendation approved** (resolution & by-law).

**HKasprick**

## **12. Water Department Vehicle Purchase**

### **Recommendation:**

**That** Council hereby authorizes an additional budget request in the amount of \$30,000 for the purchase of a Half Ton truck for the Water Plant; and,

**That** Council hereby authorizes the additional request to be funded through the reallocation of \$30,000 from the Vehicle Replacement Plan approved under the 2012 Capital Budget; and,

**That** in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2010 Water and Sewer Budget at its July 12, 2010, meeting; and further

**That** Council hereby gives three readings to a by-law to amend the budgets for this purpose.

**Recommendation approved** (resolution & by-law).

**HKasprick**

### **Items on Hold:**

- Keewatin Curling Club- Assumption of Right of Way
- Tunnel Island Trails Parking Lot

### **Other Business**

N/A

### **Next Meeting**

- Tuesday, August 3, 2010.

### **Motion – Adjourn to Closed Meeting:**

**That** this meeting be now declared closed at 4:41 p.m.; and further

**That** pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Council to move into a Closed Session to discuss items pertaining to the following matter:-

#### **i) Personal Matter about Identifiable Individuals**

**At 5:38 p.m., Committee reconvened to the Open Meeting with no reports.**

The meeting adjourned at 5:39 p.m.